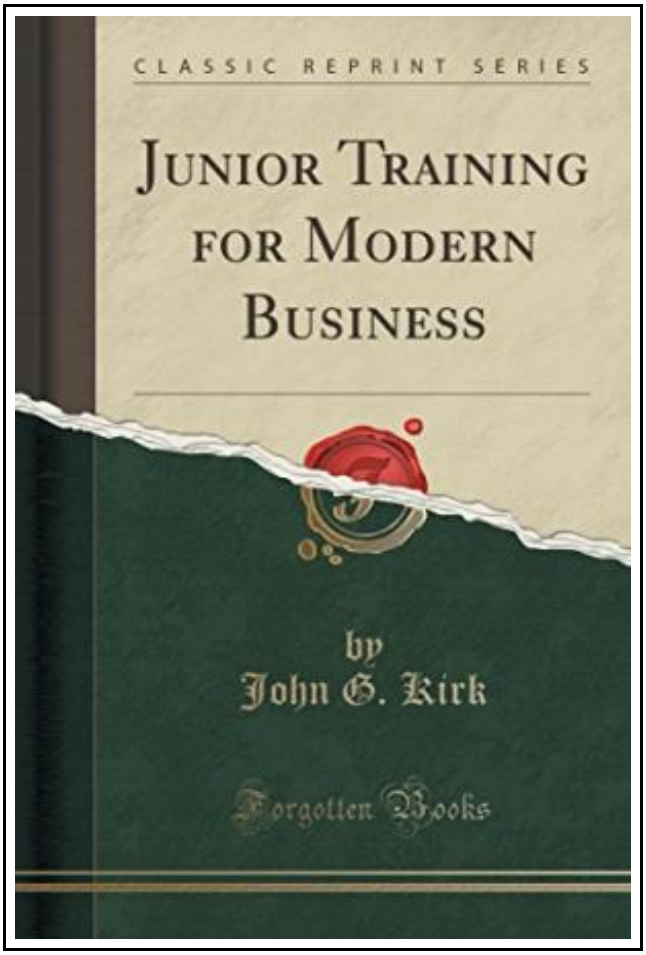
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Forgotten Books, United States, 2015. Paperback. Book Condition: New. 229 x 152 mm. Language: English . Brand New Book ***** Print on Demand *****.Excerpt from Junior Training for Modern Business In a democracy where the ability to earn a living is essential to good citizenship, the schools should give instruction in pre-employment subjects as part of their training for citizenship. The most popular of these pre-employment courses prepare for clerical positions in offices and stores, or for commercial occupations as they are commonly called. The senior commercial courses in shorthand, advanced bookkeeping, salesmanship, and commercial law, however, are poorly adapted to continuation school pupils, junior high school pupils, first year pupils in the senior high school, the junior pupils in the private school of business or in the evening high school. Harm comes by giving these boys and girls in the early adolescent period business training courses which are designed for senior high school grades. Progressive teachers, supervisors, principals, and superintendents have long felt the genuine need of a junior training course in business which will meet the needs of pupils in the eighth and ninth school years. Such a business training course should have three main objectives for the pupils: 1. To acquire an understanding of investments, insurance, banking, business forms and records, reference books, filing devices, the use of the telephone and of the telegraph, safe methods of sending money and packages, the use of travel information, the elements of business law, the kinds of business enterprises, the types of business organization, and those other fundamental principles of business practice and procedure that are part of the equipment of every efficient member of society regardless of his vocation. About the Publisher Forgotten Books publishes hundreds of thousands of rare and classic books. Find more at This book is...

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